

# Role Description

<b>Job Title:</b> Senior Adviser Site Contamination (Development Assessment)	<b>Branch:</b> Site Contamination
<b>Classification:</b> PO3	<b>Directorate:</b> Sustainable Development, Policy and Systems
<b>Position Number:</b> P49308	<b>Reports to:</b> Principal Adviser Site Contamination (Audit)

**Number of Direct Reports:** 0

## Our Organisation

The Environment Protection Authority (EPA) is South Australia's independent environment protection regulator. Our purpose is to protect people and the environment from harm and support sustainable development for our current and future generations.

We protect, restore and improve the environment through the risk-based regulation of pollution, waste, noise and radiation. We work closely with industry, the community and government to protect our unique natural environment while supporting economic growth and improving wellbeing.

The EPA is responsible for the administration of the *Environment Protection Act 1993* (EP Act), *Radiation Protection and Control Act 2021* (RPC Act), *Plastic Shopping Bags (Waste Avoidance) Act 2008* and *Single-use and Other Plastic Products (Waste Avoidance) Act 2020* and also exercises responsibilities under other South Australian planning and environmental legislation.

## Our Core Values

Caring	Striving	Growing
<ul style="list-style-type: none"> <li>We set high standards for protecting our environment.</li> <li>We deliver independent and positive outcomes.</li> <li>We are responsible and trusted.</li> <li>We respect and support each other.</li> <li>We value the importance of balance and wellbeing.</li> </ul>	<ul style="list-style-type: none"> <li>We aim for the best.</li> <li>We are flexible and open to new ways of doing things.</li> <li>We are connected with our community and industry.</li> <li>We are accountable for delivering our commitments.</li> <li>We celebrate our success.</li> </ul>	<ul style="list-style-type: none"> <li>We listen first and value diverse perspectives.</li> <li>We prioritise improvement.</li> <li>We are reflective and act on lessons learned.</li> <li>We open ourselves to feedback</li> <li>We collaborate and develop together.</li> </ul>

## Our Strategic Objectives

- SAFEGUARD communities and the environment
- DRIVE more innovative and sustainable practices
- COLLABORATE with communities and industry in managing environmental challenges
- SHARE our knowledge, science expertise and information
- TRUSTED and effective regulator

## About the Role

The Senior Adviser is an important senior professional within the EPA Site Contamination Branch and a key source of accurate, timely and reliable advice and opinion in relation to site contamination for the EPA. The Senior Adviser is an independent thinker who works with limited direction and provides leadership of site contamination matters that are subject to regulation under the *Environment Protection Act 1993*.

The Senior Adviser works collaboratively with other members of the Site Contamination Branch and with the broader Environment Protection Authority. Liaison with other Government Departments and the broader community is also required.

## Key Accountabilities

- Working in an area of high public, political and media interest
- Working with potentially conflicting stakeholders
- Ensuring rigour in methodologies and quality of information from external sources

## Key Outcomes

1. Contribute to the attainment of Environment Protection Authority objectives in relation to the protection, restoration and enhancement of the environment with regard to site contamination
2. Undertake assessment of development applications and code amendments referred to the EPA and provide specialist advice with respect to site contamination matters
3. Contribute to the management of planning and development requests within the Site Contamination Branch
4. Ensure that the EPA, local government, state and federal government, and the community have access to high level specialist advice and information relating to assessment, remediation and management of site contamination
5. Contribute to development, review and improvement of methodologies and supporting documentation and policies
6. Contribute to the enforcement of the *Environment Protection Act 1993* as an Authorised Officer
7. Model and uphold the ethical behaviour and professional standards as contained in the *Public Sector Act 2009* and the Code of Ethics for the South Australian Public Sector.
8. Ensure a safe and respectful workplace through the implementation of a framework that proactively addresses the organisations positive duty of care to prevent harm, together with effective reporting and monitoring of WHS risks and incidents. Take responsibility for individual safety and that of direct reports and all staff, by maintaining awareness, promoting and complying with the EPA's Work Health and Safety (WHS) procedures and instructions, and undertake all reasonable management action to safeguard the health and safety of others.

## Key Relationships

The Senior Adviser Site Contamination has interactions with the following groups/personnel:

- The Senior Advisor is expected to provide professional direction and advice to Advisers and Site Contamination Officers
- Site Contamination Auditors and Site Contamination Consultants
- Other EPA staff
- Relevant planning authorities, developers, community members
- Local government

- Other state government and federal government agencies
- Environmental regulators in other states

## Selection Criteria

- Well-developed oral and written communication skills, including the ability to provide technical information to multi-disciplinary groups from a wide range of private and public agencies.
- Proven ability to effectively manage across a number of competing priorities and to use initiative to achieve work programs within prescribed deadlines.
- Proven ability to consult, liaise, negotiate and to develop and maintain cooperative working relationships with a diverse range of people at all levels
- Ability to assimilate and to further develop and promote new practices and procedures in relevant professional and technical fields
- Proven experience and high level expertise in undertaking the assessment and/or, remediation of sites in accordance with the National Environment Protection (Assessment of Site Contamination) Measure 1999 (as amended 2013) and other relevant guidance
- Knowledge and understanding of the *Environment Protection Act 1993* as it relates to site contamination
- Knowledge and understanding of the provisions relating to site contamination established under the *Planning, Development and Infrastructure Act 2016*

## Essential Qualifications

Refer to [Determination 5: Classification and Remuneration for Employees](#)

- Bachelor degree in science, engineering or other recognised degree level qualification that is related to site contamination.

## Desirable Qualifications and Selection Criteria

- Postgraduate education in engineering, environmental, science or discipline related to site contamination, ecology, hydrogeology or toxicology.
- Occupational Health and Safety Training in relation to site contamination issues.

## Special Conditions

**Work Status:** Eligibility to work in Australia

**Location:** 211 Victoria Square, Adelaide 5000

- This role has been designated as a Position of Trust pursuant to the standards required in the Australian Government Protective Security Policy Framework. A current National Police Clearance is essential.
- The EPA supports and actively encourages flexible working arrangements to enable its staff to effectively balance work and life. Such arrangements may be negotiated with the appropriate Manager.
- The incumbent will occasionally be required to travel to sites in country areas and interstate.
- The incumbent may be required to work out of hours and as the need arises.
- A current driver's licence is essential.
- Must be able to become an Authorised Officer under the *Environment Protection Act 1993*.

***The EPA expects all its employees to contribute to its outcomes by:***

- Working as effective team members by treating others with respect and courtesy, collaborating with team members, and internal and external stakeholders to achieve results;
- Optimising their own performance by actively identifying their strengths and individual training and development needs, and actively participating in the twice-yearly performance and development review process;
- Providing high quality customer service;
- Ensuring they are familiar and compliant with relevant legislation, policies and procedures;
- Managing information in accordance with the *State Records Act 1997* and EPA record keeping requirements,
- Supporting the EPA's commitment to reducing its energy usage, contributing to the SA Government's greenhouse gas emission targets and reducing the use of single use plastics;
- Promoting equality, respect and a culture of zero tolerance towards violence against women in the workplace and;
- Utilising resources and information in a responsible and accountable manner and comply with all EPA financial, human resources, procurement and other agency policies and procedures.

## References

Code of Ethics for the South Australian Public Sector - <http://publicsector.sa.gov.au/policies-standards/code-of-ethics/>

*Public Sector Act 2009* - <https://www.publicsector.sa.gov.au/Resources-and-Publications/key-legislation/public-sector-act-2009>

[Entry Level Employee Competency Framework](#) / [First Line Manager Competency Framework](#) / [Middle Manager Competency Framework](#)